

Beaufort County Community College

Faculty Senate Council Meeting

November 6, 2012

Members Present: Jay Anders, Aino Jackson, Judith Meyer, Lynne Modlin

Call to Order:

Jay Anders called the meeting to order at 12:05pm.

Minutes

Judith Meyer motioned to approve the Faculty Senate Council minutes from October 2, 2012 after amended. Aino Jackson seconded. Motion carried.

Updates

- *President of Faculty Senate:* Jay Anders reported on Administrative Council meeting October 31st.
 - The meeting was devoted to a closed door student appeal incident.
- *President of Faculty Senate:* Jay Anders reported on Planning Council October 10, 2012.
 - The committee members are researching mission statements of various community colleges. The committee is to provide a new mission statement and vision for BCCC.
- *President of Faculty Senate:* Jay Anders reported the next Board of Trustees meeting is February 2013. There will not be a meeting in November.
- *Faculty Affairs Committee:*
 - Judith will publish a Faculty Senate newsletter to include: Reminder of Faculty Senate deadline date for dues, Congratulations for faculty receiving advanced degrees and certification, and Academic Calendar guidelines.
- *Student Affairs Committee:*
 - No report
- *Instructional Affairs Committee:*
 - Lynne Modlin reported academic calendar options submitted from October 16 Faculty Senate meeting will need revisions. The revisions are auditor driven and will need to include 16 M, T, W, Th, and F, 80 class days and 2 exam days. Wesley Beddard suggested final exams to be administered on last day of class and use the extra two exams days if needed for exams. The administrative calendar guidelines require 2 FWD and 2 Registration Days per semester. Lynne

plans to meet with the Instructional Affairs Committee tomorrow and will advance with presenting new calendar options to the Faculty Senate when an academic calendar policy is received from Administration.

New Business

- *Treasurer's report and updated member list:*
 - Michele Manning e-mailed treasurer report of \$413.85. After paying \$50.00 for Spelling Bee.
- *Christmas Food Drive:*
 - Faculty Senate and the Staff Association plan to join efforts in supporting a food drive at Christmas. We need guidelines for food drive.
 - The Faculty Senate will donate poinsettias for the Christmas Luncheon "2012". Sixty-two poinsettias have been suggested at \$6.00/each. The Faculty Senate will vote on whether to donate money for half of the expense (\$186.00 + tax).
- *Ad Hoc committee:*
 - The Ad Hoc committee met to amend Bylaws concerning Faculty Senate appointments to committees. The amendment is as stated:
It shall be the duty of the President to preside over meetings of the Senate, to call and preside over meetings of the Faculty Council, to call special meetings of the Senate as approved by the Faculty Council or as petitioned by one-fourth of the members of the Senate, to appoint ad hoc committees as needed, to represent the faculty at meetings of the Administrative Council and the Board of Trustees, and to inform the faculty of the proceedings of those meetings.
- *Amend Bylaws:*
 - Article VIII Section D was removed from the Bylaws.
- Dr. Tansey will not be able to attend November Faculty Senate meeting. Jay plans to invite her to the January meeting.

Meeting adjourned by Jay Anders at 12:55pm.

Next Faculty Senate Council Meeting January 8th.

Respectfully submitted,
Aino Jackson, Secretary

Minutes amended and approved at January 10, 2013 Faculty Senate Council Meeting.
Forwarded to Jennie Singleton and Almeta Woolard.